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# It starts with you...

Creating | Memorable | Events

reign & shine  
Events

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# What about me...

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Reign & Shine Events all started in 2020 in the midst of the Covid-19 pandemic. What a better time to start a business....

You may have seen me amongst the Fred & Ginger Catering team running your corporate Christmas Party or your bestie's wedding.

12 years in the Hospitality & Events industry has led me to this so you can rest easy knowing you and your guests will walk away talking about your events for years to come.

Creating your events with lasting memories

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# Weddings

## Packages start from \$150.00 per guest

consultation, management & styling  
table centerpieces & bar floral arrangements  
menu's, place cards, seating chart & table numbers  
beverages (supply & service)  
furniture, crockery, cutlery & glassware, linen & napery

### Exclusions

Venue hire, catering, entertainment

\*based on minimum numbers, set furniture package

\*\*additional requests may incur additional costs

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# Corporate Events

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Packages start from \$120.00 per guest

consultation & styling  
table floral centerpieces  
menu's, place cards  
beverages (supply & service)  
crochery, cutlery & glassware, linen & napery

## Exclusions

Venue hire, catering, entertainment

\*based on minimum numbers, set furniture package

\*\*additional requests may incur additional costs

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# Private Celebrations

Packages start from \$100.00 per guest

consultation & styling  
floral arrangements  
beverages (supply & service)  
glassware (includes beverage service equipment)

Exclusions  
catering, venue hire, entertainment, furniture

\*the above inclusions are based on a cocktail event, based on minimum numbers

\*\*additional requests may incur additional costs



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# Did you know...

## Definitions

**Client:** Individual or entity listed on this quotation

**Fees:** The fees outlined in this quotation to be paid by the Client for the Services or as otherwise amended from time to time by Reign and Shine in writing.

**Services:** The services to be provided by Reign and Shine as outlined in this quotation or as otherwise amended from time to time by Reign and Shine in writing.

**Reign and Shine:** [Reign and Shine Events PTY LTD 640 956 805]

## Agreement

A binding agreement between Reign and Shine and the Client is effective upon receipt of a signed quotation from the Client. Booking confirmation is subject to availability. By signing and returning the quotation form, the Client agrees to adhere to all the terms and conditions included in this quotation.

## Force Majeure

If any part of the event or catering is cancelled, abandoned or postponed, in whole or in part, for any reason whatsoever that is beyond Reign and Shine's control, including, but not limited to, without limitation, due to adverse weather conditions, there is no right to refund or exchange and no obligation is assumed by Reign and Shine for the arrangement of a substitute event.

Under no circumstances will Reign and Shine be liable to the Client if Reign and Shine is unable to perform its obligations to the Client due to any event or cause of force majeure being any event or act beyond the control of Reign and Shine.

## Pandemic

In the event that any law or regulation is changed after the date of this agreement relating to COVID-19 or any other pandemic, the Client acknowledges and agrees that:

If the change leads to a great cost to be incurred by Reign and Shine in delivering the Services than the Fee, Reign and Shine may increase the Fee accordingly; and If the Services cannot be delivered on the previously agreed date, the Client must, in good faith seek to reschedule the event. If the event cannot be rescheduled, any part of the Fee paid by the client will be refunded but for any costs incurred by Reign and Shine.

## Cancellation

If the Client chooses to cancel the Services, notice must be provided in writing to Reign and Shine. The Client acknowledges that cancelling the Services will attract a payment to Reign and Shine as follows:

1. Cancellation 30 days or more prior to the event where the Services are to be delivered: Any costs incurred by Reign and Shine;
2. Cancellation between 30 and 14 days prior to the event where the Services are to be delivered: 25% of the deposit held in accordance with this quotation as well as any costs incurred by Reign and Shine; and Cancellation within 7 days of the event where the Services are to be delivered: All Fees to be levied as if the Services has been delivered in full by Reign and Shine. Reign and Shine reserves the right to set off any cancellation costs owed by the Client against any deposit held by Reign and Shine pursuant to this quotation.

## Supply of Liquor and Responsible Service of Alcohol

Reign and Shine holds a current Limited Liquor Licence which allows Reign and Shine to supply and serve liquor for consumption at pre-booked events,

where the event is held on private property or an area exclusively arranged for the purpose of the event. The event must only be attended by the parties who have booked the event and their invitees. So that the Services are delivered in accordance with all relevant laws and regulations, the Client agrees and warrants in favour of Reign and Shine to comply with all directions of Reign and Shine staff and/or its contractors and ensure that their invitees also comply. Notwithstanding any Services outlined in this quotation or otherwise requested by the Client, Reign and Shine will only deliver the Services so far as they are consistent with the terms of its Liquor Licence or any other relevant laws or regulations. Should the Client or its invitees engage in any conduct which is inconsistent with the terms of Reign and Shine's Liquor Licence, Reign and Shine reserves the right to terminate the services and retain all of the Fees paid by the Client.

## Payment

The Client is required to pay a deposit of 50% of the Fees to Reign and Shine on the day of signing this quotation. Should the Services be amended at the request of the Client and agreed by Reign and Shine resulting in the Fees increasing after the deposit is paid, the Client must pay to Reign and Shine any additional amount required to maintain a 50% deposit of the overall Fee. The Client must pay all remaining Fees for the Services on or before 10 days prior to the date on which the Services are to be performed by Reign and Shine. Payment can be made by EFT or credit card. Should any transaction costs be incurred by Reign and Shine (including, but not limited to, credit card surcharges), Reign and Shine reserves the right to recover these costs from the Client.

## Indemnity

To the extent permitted by law, the Client must indemnify Reign and Shine and their agents, affiliates, employees, members, promoters, volunteers and any other person or body corporate associated with delivering the Services against any loss or liability for or in respect of any claims, demands, actions, suits or proceedings, costs, expenses, loss, damage, personal injury or death of any person arising from breach of these terms and conditions or due to any other act or omission by the Client in connection with use of the Services (including the use of the facility/event space where the Services are delivered).

